

2023 - 2024

1

Dt :- 01-06-2023

minutes

The Department of Botany is conducted a meeting along with the Chemistry & Zoology department on 01-06-2023 at 12:00 pm and it is resolved to conduct the following.

- (1) TO Discuss and improve new admissions for the Academic year 2023-2024.
- (2) TO discuss syllabus and workload.
- (3) TO prepare route map for campaigning (Team-wise).
- (4) TO prepare Time table, Annual curriculum plan, Departmental Activity plan and teaching diary.
- (5) TO guide XI semester students who were went to long term internship, to fill log book.

S. S. S.
PRINCIPAL

1. *S. S. S.*

2. *S. S. S.*

3.

The department of Botany has been resolved to conduct an Assignment on 'C₃ cycle' on 10.7.2023. He same communicate the students

① ~~SK~~

PRINCIPAL

② ~~SK~~

③

minutes

DT: 24/07/2023

As per the instructions given by the principal, Botany department has decided to prepare Question Paper for II & IV semester students (mid-II exam) and handed over the same to the Examinations Co-ordinator and also decided to conduct mid examination from 28.07.2023 to 31.07.2023.

① ~~SK~~

PRINCIPAL

② ~~SK~~

③

DT: 3/8/2023

The department of Botany has been resolved to conduct a meeting with Chemistry & Zoology department on 3/8/2023.

- ① TO conduct games and sports
- ② TO organize Flag hoisting
- ③ TO conduct II mid Examinations on Google sheet.

① SL② SL

③

[Signature]
PRINCIPAL

19/8/2023

It is hereby resolved to conduct the bonawing activities after a discussion in the department meeting held on 19/8/2023.

- ① TO prepare student for the semester examinations
- ② TO value (I-mid examination) and Post marks in the C.E.A
- ③ TO conduct student seminar for IV semester students and enter marks in registers.
- ④ TO conduct the ozone day celebration.

① SL② SL

③

[Signature]
PRINCIPAL

minutes

Dt: 21/09/2023

The Department of Botany has been resolved to conduct a meeting with chemistry & zoology department on 21/11/2023.

- ① carrier guidance
- ② How to prepare semester Examination
- ③ Attend the class daily
- ④ Any personal problems personally informed concern lecture.
- ⑤ Inform to progress Report.

① T. S. Rao

② K. Chandra

③


Principal

minutes

10/10/2023

The Department of Botany has been resolved to conduct a meeting with chemistry & zoology department on 10/10/2023.

- To prepare students for the semester Examinations
- Improve the students attendance
- daily attend the class in students

① T. S. Rao

② K. Chandra

③


Principal

minutes

09/11/2023

The Department of Botany has been resolved to conduct a meeting with chemistry and zoology department on 09/11/2023

- Improve the students attendance
- Daily Assignments
- Seminars in students.
- To prepare for the AIDS day celebrations

[Signature]
Principal

① T. S. K.

② K. C. L.

③

minutes

09/12/2023

The Department of Botany has been resolved to conduct a meeting with chemistry and zoology department on 09/12/2023.

- To prepare students for the semester examinations
- To conducted the AIDS day Rally.
- To conducted the AIDS day quiz.

[Signature]
Principal

① T. S. K.

② K. C. L.

③